

MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 4, 2016

OPEN SESSION

CALL TO ORDER

President Wheeler called the meeting to order at 6:05 p.m.

ROLL CALL

Board members present: Kari Wheeler, America Navarro, Kathryn Sheppard, Dennis Slusser and Pam Sheppard.

Staff present: Doug Kaelin, Superintendent and Donna Cyr, Admin. Asst.

PLEDGE OF ALLEGIANCE - The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with changes/additions. Add Action Item J - Approve Purchase of Ag Truck for \$45 - \$55,000 funds from Ag Grant. Removing Personnel Items H, M & N. Adding names of Tyler Rutledge to Personnel Item I; Katie Simkins to Item J; Amy Smith to Item K and Tyler Rutledge to Item L. Adding third year 2018-2019 to Personnel Item R. MSCU (K.Sheppard/Slusser) 5/0

APPROVAL OF MINUTES

The Board approved the minutes from the April 6th meeting with correction of Cheryl Gordon to Kendall Milburn under Parent Association Reports. MSCU (Slusser/P. Sheppard) 5/0

The Board adjourned to closed session at 6:08 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:17 p.m.

OPEN SESSION

President Wheeler called the meeting to order at 7:23 p.m.

ROLL CALL - All Board members were present.

Staff present: Doug Kaelin, Minden King, Mandy Leahy, Pam Ragan and Donna Cyr.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Wheeler reported that Superintendent Kaelin received a positive evaluation and his contract has been extended for two more years. No other actions took place in closed session.

STUDENT REPRESENTATIVE REPORT –

ASB President, Kurt Sheppard reported that they were winding down for the year. They made a profit of \$2000 from their dinner. The Spring Rally was very fun. The girls beat the boys in the games. ASB will be helping with PAW's Run around the Rice on May 21st.

FFA Treasurer, Kurt Sheppard reported that the State Conference was very successful and they had over 6800 students attend. They are all getting ready for the Silver Dollar Fair.

PRESENTATION OF RETIREMENT PLAQUES TO MICHAEL PENA AND WINZONA ROTHCHILD.

Superintendent Kaelin presented Michael Pena with a retirement clock for his 29 years of service at Biggs High School. Mr. Kaelin said that Mike has taught Social Studies, Language Arts, PE, World History, US History, Civics, Economics, General Math, Algebra, Geography and Health. Mike coached Football, Track, Baseball and was the Assistant Athletic Director. Mr. Kaelin said he will be missed.

Superintendent Kaelin presented Winzona Rothchild with her retirement clock for her 35 years of service at Biggs High School. Mr. Kaelin thanked Winzona for all her hard work and devotion as High School Secretary. Noting that Winzona has worked for 18 different Superintendents/Principals & Vice Principals; 12 different HS Counselors and only 5 different HS Office staff.

Patty Jones and David Niemeyer were not in attendance. Superintendent Kaelin said that Mrs. Jones has worked for the District for 15 years noting she worked at both Richvale Elementary and Biggs Elementary. Superintendent Kaelin said Dave Niemeyer has worked at the High School for 36 years starting out as our Ag teacher and moving into Technology.

STUDENT AWARDS – Principal Leahy recognized Kairah Dunn as April's Student of the Month. Principal Leahy said Kairah is an all-around active and helpful student. Kairah is a valuable part of ASB, FFA and sports. She played basketball and volleyball as well as being on the ASB and FFA all four years. Kairah is a true leader. Kairah plans to join the Air Force to train military working dogs and then pursue a degree in agriculture.

PARENT ASSOCIATIONS REPORTS

PAWS are still selling shirts, they held the Teachers Appreciation lunch for all teachers and staff and they are getting ready to order the marquee for the front of the elementary school.

RPA had nothing tonight.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS – There was nothing from BUTA or CSEA.

PUBLIC COMMENT

Kris Scott wanted everyone to know that the Elementary Open House was wonderful and it was nice to see the smart boards in use at the Open House. Mrs. Scott also wanted to give kudos to Mrs. Andes and her grounds crew. The school looks great.

Alan Fischer wanted to say that we need a football coach that is on the level of Del ~~Kalbach~~ ^{Kalbach}. He was an average teacher and coach and grew into a great coach. We need a leader and he thinks Ron Carr is that man. Mr. Fischer said that Coach Carr nurtured students and as a leader the athletes respected him. He would want Ron to at least help out if needed.

M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Mrs. Andes gave the report noting:

- The Custodial staff worked hard to clean and set up for BES Open House.
- Maintenance staff are working on the HS Graduation backdrop
- The Metal doors arrived and the new gate to the parking lot has installed.
- The Custodial staff brought back surplus books from Richvale Elementary in their cleanup of the school.

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Mrs. King reported:

- Mrs. King wanted to acknowledge this week is national teacher appreciation week and she wanted to thank all her dedicated teachers.
- The April 19th BES Open House was well attended and Mrs. King thanked PAWS for all their hard work. She also wanted to remind everyone that Richvale's Open House and Talent Show is May 18th.
- Started CAASPP testing and it's going well, should be completed in a couple of weeks.
- April 27th was our Kindergarten Round Up and we have 62 transitional kindergarten and kindergarten students signed up for next year.
- May 10th there will be a Run around the Rice Assembly at 1 pm in the high school gym with guest speakers Marcus Brown, a Biggs alumni and Jenny LaBaw. The race is May 21st.

HIGH SCHOOL PRINCIPAL'S REPORT:

Ms. Leahy gave her report:

- CAASPP testing at the HS will start the week of May 11th. Sophomore Science will follow the week of the 18th.
- FNL awarded Rhonda Thomas with the School/Community Hero awards. She was recognized at a luncheon.
- FFA is preparing for the Silver Dollar Fair the week of May 23rd.
- The High School's Open House was April 27th starting with a family BBQ, classroom visitations and Aeries Parent Portal Support.
- The Senior Trip is tomorrow, May 5th, and they return on Sunday.
- The Enterprise Record Sports Hall of Fame and Top Seniors Dinner was May 10th. Jake Garcia, Brenden Smith, Miranda Felkins, Morgan Roles and Jennifer McIntyre were invited to attend.

SUPERINTENDENT'S and CDS REPORT:

Mr. Kaelin updated the Board on:

- Mr. Kaelin thanked the Board members, staff and parents that participated on interview panels recently. He is very happy with the choices they made. Kenneth Berry is the new PE teacher; Lauren Garcia is the new Social Science teacher; Pete Howell is returning as Math teacher; Tyler Rutledge is the new Elementary teacher and Katie Simkins is the new Richvale teacher. Amy Smith will be the new High School Secretary.
- The BIIG Grant has been approved and we're very excited about that.
- Mr. Kaelin will be going to Sacramento to try to get more money for the Career Tech Grant. There is an additional \$400,000 available.

- There are plaster problems with the Schohr pool and they are being repaired.

BOARD MEMBER REPORTS:

There was nothing from the board members. Kathryn Sheppard said she will be unable to attend the June 8th Board meeting.

CONSENT AGENDA

The Board approved Consent Agenda Item A - D. MSCU (Slusser/P. Sheppard) 5/0

- A. Approve Purchase Orders and Vendor Warrants
- B. Inter-district Agreement Request(s) for the 2016/2017 school year
- C. Approve DTS (Document Tracking Service) Renewal License and Invoice
- D. Approve Confidential Staff Summer Schedule of four 10 hour days.

ACTION ITEMS

The Board approved Action Item A - J. MSCU (Slusser/Navarro) 5/0

- A. Change regular board meeting to June 8th. Schedule additional board meeting for June 29th.
- B. Adopt Stipend List for 2016/2017 School Year
- C. Approve Career Technical Education Grant Award of \$86,474.00
- D. Superintendent Evaluation
- E. Approve Surplus of 1968 Stock Trailer from High School Vehicle # 968534
- F. Accept Donation of \$3,300 from Elementary Teachers' Mathathon money through PAWS for Smart Boards
- G. Approve Certificate Management Salary Schedule for 2016-2017
- H. Approve Teacher Suzanne Francis to attend out of state conference in Nevada in July
- I. Approve 30-Day Display of EL Curriculum: 1) Advance Assoc. Publishing Company for Benchmark K – 6th grade and 2) McGraw Hill Publishing Company for Study Synch 7th – 8th grade.
- J. *Approve Superintendent to purchase of Ag truck - F250, price ranging \$45 - \$55,000. The funds coming from the Ag Grant.*

PERSONNEL ACTION

The Board approved Personnel Action Item A - K. MSCU (K. Sheppard/Slusser) 5/0

- A. Accept retirement of Patty Jones, Elementary Teacher effective June 2, 2016
- B. Accept retirement of Michael Pena, Civics/Economic Teacher effective June 2, 2016
- C. Accept retirement of David Niemeyer, Technology Teacher effective June 2, 2016
- D. Accept resignation of Gabrielle Miller Richvale Teacher effective June 2, 2016
- E. Approve hiring of Lauren Garcia as Social Science teacher for 2016-2017 school year.
- F. Approve hiring of Peter Howell as Math teacher for 2016-2017 school year.
- G. Approve hiring of Kenneth Berry Jr. as PE teacher for 2016-2017 school year.
- ~~H. Approve hiring of Jacob Paulos as Technology teacher for 2016-2017 school year. Removed~~
- I. Approve hiring of Biggs Elementary teacher for 2016-2017 school year. *Tyler Rutledge.*
- J. Approve hiring of Richvale teacher for 2016-2017 school year. *Katie Simkins*
- K. Approve hiring of High School Secretary as of July 19, 2016. *Amy Smith.*

The Board denied Personnel Action Item L. MS (P. Sheppard/K. Sheppard)

P. Sheppard – Aye	Slusser - Nay
Navarro – Nay	K. Sheppard – Aye
Wheeler - Nay	

L. Approve hiring of Head Football Coach for the 2016-2017 season. *Tyler Rutledge.*

The Board approved Personnel Action Item O - T. MSCU (Slusser/P. Sheppard) 5/0

~~M. Approve hiring of Head Volleyball Coach for the 2016-2017 season. Removed~~

~~N. Approve hiring of Head Cheer Coach for the 2016-2017 season. Removed~~

O. Approve hiring of Daniel Townsend & Curt Keen as Substitute Teachers

P. Approve hiring of Courtney Roles, Nichole Schohr, Karsyn McLean and Brock Springer in summer Lifeguard positions

Q. Elementary School Principal Minden King’s Contract – extended through 2016-2017, 2017-2018, 2018-2019

R. High School Principal Mandy Leahy’s Contract – extended through 2016-2017, 2017-2018, 2018-2019

S. Teacher Appreciation Week

T. Classified School Employee Week

INFORMATION ITEMS

A. March 31, 2016 Treasurer’s Investment Report from Butte County – Standard monthly investment report from County.

B. LCAP Update – The Board reviewed the updated LCAP Goals.

C. BIIG Grant is a new Tech grant and the District is excited about.

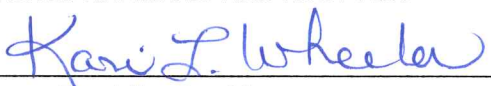
D. Get Focused – Stay Focused. This is a new learning tool that starts as a 9th grade class and helps students explore career paths. This is a ten year plan of modules that helps students look at different careers, create resumes, write letters. The modules follows the student through high school and six years after high school. The program was purchased through a CTE grant. This class will replace a computer class at the high school. There is an ongoing cost to this program because the work book goes with the student. The new Technology teacher will be teaching the class.

FUTURE ITEMS FOR DISCUSSION

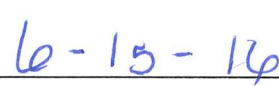
Coach Evaluation Forms

ADJOURNMENT - The meeting was adjourned at 8:06 pm

MINUTES APPROVED AND ADOPTED:



 Presiding President



 Date